

# SAP Appeal Online

1. Log-in to your KCTCS Student Self-Service by going to <http://www.bigsandy.kctcs.edu>

**Finances**

**My Account**  
[Account Inquiry](#)  
[Online Account Statement](#)

**Financial Aid**  
[View Financial Aid](#) make a payment ▶  
[Accept/Decline Awards](#)  
[Financial Aid / Bookstore Release \(FAR\)](#)  
[SAP Appeal Request](#)

other financial... ▼ 🔍

**Note: If you do not have this SAP link visit: [help.bigsandy.kctcs.edu](http://help.bigsandy.kctcs.edu)**

2. Follow the instructions as prompted through the next screens.
3. After clicking Submit on the screen below, your Appeal will be submitted for committee review.

## Satisfactory Academic Progress Appeal (SAP Appeal)

### ADDITIONAL DOCUMENTATION INFORMATION

You may be required to provide additional documentation to support your claim of extenuating circumstances. Check your Student Self Service TO-DO List for specific requirements.

The dates and information contained on the next page (Student SAP Appeal Confirmation, Receipt and Status page) will help you determine when to start checking your TO-DO list for possible additional documentation requirements.

# SAP Appeal Status

## Student SAP Appeal Confirmation, Receipt and Status Page

Your SAP Confirmation Number is SAP-001280540-4146-2015-02-04-

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[SAP Appeal Confirmation](#)

other financial... ▼ 🔍

**Created Datetime** 02/04/15 10:31AM  
**Evaluation Meeting** 02/04/2015  
**Begin Evaluation Date** 02/04/2015  
**End Evaluation Date** 02/04/2015  
**SAP Appeal Status** Need Info

[SAP Appeal Details](#)

### ★ SAP Status Key:

*Approved or Denied*- Click SAP Appeal Details to view approval or denial message.

*Need Info*- Click SAP Appeal Details to view what documents are needed (ex. Medical documentation, Plan of Action, etc.)

*Pending*- Your appeal has not yet been reviewed by the committee.

**\*Check your SAP Appeal Status Frequently. This is how you will be notified of deadlines that could forfeit your financial aid if not met.**