

New Student Checklist

Admission Process

- Complete the Admission application online at www.bigsandy.kctcs.edu/Admissions/How_to_Apply.
- Complete the Free Application for Federal Student Aid (FAFSA) online at <http://www.fafsa.ed.gov/>
 - o Big Sandy's School Code is 001996.
- Take the COMPASS Test or submit ACT scores.
 - o The COMPASS Test is offered Monday–Thursday at 8:30 am and 1:00 pm.
 - o You must bring a valid photo ID (Driver's License, etc.) the day of your test.
 - o Testing Centers contact information:
 - Prestonsburg Campus-Student Center Building, Room 201-(606) 889-4802
 - Pikeville Campus-Room 216-(606) 218-1220
 - Mayo Campus-Building C Room 112 (606) 788-2877
 - o Please check in with Admissions before going to the Testing Center for your scheduled exam.
- Submit **official** high school transcripts or GED test scores to the Admissions Office in person or by mail after graduation at:
Admissions Office
Big Sandy Community & Technical College
One Bert Combs Drive
Prestonsburg, KY 41653
- Attend an Admissions Confirmation Session at the beginning of the semester or log on to the new student orientation online at http://www.bigsandy.kctcs.edu/en/Admissions/Center_for_Student_Engagement/New_Student_Orientation.aspx

When you complete the Admission Process

- Visit the Center for Student Engagement and meet with an Advisor to register for classes.
- If you are a student with a disability, contact Janie Beverley in Disability Support Services at (606) 886-3863, Ext. 67359 or through email at janie.beverley@kctcs.edu to schedule an appointment to discuss accommodations.
- Activate your email and online account: http://www.bigsandy.kctcs.edu/en/Current_Students/User_Account_Center.aspx

After you have registered for classes and completed the Financial Aid process

- Accept or decline your awards by logging on to your Student Self Service account at <https://students.kctcs.edu>.
- Meet with the Business Office for account confirmation and to pick-up a copy of your class schedule:
 - o First Floor, Student Center Building - Prestonsburg Campus
 - o Room 101E Building A - Mayo Campus
 - o Room 105F - Pikeville Campus

Buying Books

- You will need to provide a bookstore staff member with a printed copy of your class schedule to purchase/rent textbooks. The Bookstore is located in the Student Center on the Prestonsburg campus. You can also purchase/rent textbooks online at: <http://www.bnctextbookrental.com/>.

Center for Student Engagement Locations

Mayo Campus

Building C Room 121
513 Third Street
Paintsville, KY 41240

Prestonsburg Campus

Student Center Bldg. Room 100
One Bert Combs Drive
Prestonsburg, KY 41653

Pikeville Campus

Room 105
120 South Riverfill Drive
Pikeville, KY 41501

