



# DROP/ADD OR WITHDRAWAL



Student Name: \_\_\_\_\_ Year & Semester: \_\_\_\_\_

Student ID #: \_\_\_\_\_ SS# (Optional): \_\_\_\_\_ Campus: \_\_\_\_\_

### CLASSES TO BE DROPPED

### CLASSES TO BE ADDED

PeopleSoft #	Course #	Section #	Credit	Grade	KYVU Class (Y/N) & College	Instructor Initials	Last Date of Attendance		PeopleSoft #	Course #	Section #	Credit	Instructor Initials

Check all that apply to you:  Academic Probation  Veteran  Consortium  WIA (EKCEP)  Voc-Rehab  Ready To Work (KTAP)

Drop/Withdraw from all classes?  No  Yes If YES, Early Leaver Survey must be completed. \_\_\_\_\_

Authorized Counselor Signature

If you receive Financial Aid, you must see a representative from the Financial Aid Office prior to processing: \_\_\_\_\_

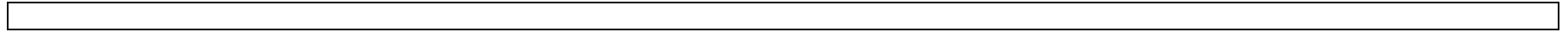
Authorized Financial Aid Signature

\_\_\_\_\_  
Student's Signature
Advisor's Signature
Processed By
Date Processed

**OFFICE USE ONLY**

Term: \_\_\_\_\_ Hours Before: \_\_\_\_\_ Hours After: \_\_\_\_\_ Note: \_\_\_\_\_

REFUND: \_\_\_\_\_ % Effective Date \_\_\_\_\_ Approved By: \_\_\_\_\_



Revised 10/15/ 10